

INTERNAL MEMORANDUM

Date _____

From: Midshipman _____
To: Professor of Naval Science
Via: (1) Academics Officer
(2) ~~Class Advisor~~
(3) Executive Officer

Subj: REQUEST TO WAIVE/FULFILL COURSE REQUIREMENT

Ref: (a) NSTCINST 1533.2

Action: 1. Fill out sections 1 and 2
2. Sign and date
3. Attach a detailed course description and/or
syllabus
4. Submit to Academics Officer
5. Must submit by 15 OCT for Spring courses and 1 MAR for fall
courses

1. I request permission to have the following course requirement approved (check one):

American Military History/National Security Policy:

NOTE: American History/National Security Policy Courses. These courses should focus on U.S. military history, world military history, U.S. National Security policy, or combinations of these topics.

World Culture and Regional Studies:

NOTE: World Culture and Regional Studies Courses. These courses must have an emphasis on Third World, Far East, and/or Southwest Asia. This academic requirement is designed to expand in our future officer corps the awareness, knowledge, and sensitivity of world cultures and peoples.

Other: (Provide specifics)

2. The reason(s) for this request is(are):

for approval to take the following course which meets the general requirements of reference (a). **I have provided an official course description as an enclosure to this request.**

Provide course number: _____

The requirement will result in a significant academic overload. **I have provided a detailed justification statement as an enclosure to this request.**

Other:

MIDN Signature _____

REQUEST TO WAIVE COURSE REQUIREMENT
FIRST ENDORSEMENT

Date _____

From: Academic Officer
To: Professor of Naval Science, NROTC Unit Carnegie Mellon University
Via: (1) Class Advisor
(2) ~~Executive Officer~~

1. I have reviewed the waiver request. I recommend that the waiver ___ be approved ___ not be approved.

2. Remarks: _____

Signature

REQUEST TO WAIVE COURSE REQUIREMENT
SECOND ENDORSEMENT

Date _____

From: Class Advisor
To: Professor of Naval Science, NROTC Unit Carnegie Mellon University
Via: Executive Officer

1. I have reviewed the waiver request. I recommend that the waiver ___ be approved ___ not be approved.

2. Remarks: _____

Signature

REQUEST TO WAIVE COURSE REQUIREMENT
THIRD ENDORSEMENT

Date _____

From: Executive Officer
To: Professor of Naval Science, NROTC Unit Carnegie Mellon University

1. I have reviewed the waiver request. I recommend that the waiver ___ be approved ___ not be approved.

2. Remarks: _____

Signature

REQUEST TO WAIVE COURSE REQUIREMENT
FINAL ENDORSEMENT

Date _____

From: Professor of Naval Science, NROTC Unit Carnegie Mellon University
To: Midshipman _____

1. I have reviewed the waiver request. I ___ approve
___ disapprove the waiver.

2. Remarks: _____

Signature